

General Stannard House Committee

January 4, 2017

Attendance: Bill Kaigle, Kate Cadreact, Jim Ballard, Charles Farrell, Terry and Janet Richards

Minutes read from prior meeting and accepted.

Box for Darren Addams - Kate asked if we wanted to send a box to Darren. It was questioned if this was causing undue influence. Bill put Kate in charge. Terry donated a paperback book, "Guns Over the Champlain Valley". Kate said she would put it together and mail it.

House Update -Bill is still working on the form for Act 250, which Roger gave to him. Once he has done all he can, Roger will review it to be sure it is complete.

Milton DRB sketch submitted. It had a new design by Jake.

Bobby Miller is on board and very cooperative. We missed the 1/26 Warning date for the DRB so Bill will put in for February 11.

The annual appeal letter will go out after the Historic Trail meeting the beginning of February.

Bill will ask Howard Coffin about the cost of his time for the research for the Medal of Honor and ask if he feels that this venture will be successful. He will also ask Howard about the Grant funding he had told us was available.

Treasurer's report – October \$21,851... end of December \$22,297.

Town Report 2016 – Report of Progress -Due January 13, 2017. Bill was going to draft it but it was suggested that Bill continue to work on Act 250 and Brochure for Trail. Terry will write report and forward to committee by Saturday for approval and changes.

Bill has been collecting samples for the Trail Brochure. Presentation should include a big dotted map with sites marked. Brochures – glossy & colored, or solid colored like Stannard brochure. Union Blue? Blood Red?

Mentioned inviting LCATV to meeting on January 21 to document the event. Bill will contact them and will work on a PowerPoint for the meeting.

Food – Terry will contact Jane at Rokeby regarding catering (We will pay for the food) and media capabilities.

Next Meetings: 1/11 and 1/18 at 6:00 to prepare for 1/21.

Meeting adjourned 6:45

Submitted by,

Janet Richards

General Stannard House Committee

January 11, 2017

Attendance: Bill Kaigle, Kate Cadreact, Jim Ballard, Terry and Janet Richards

Minutes read from prior meeting- Change History Trail to Heritage Trail, Sketch plan was tweaked and accepted by Jake Hemmerick. Meeting with DRB not yet set for February 11.

Cancel sending box to Darren Addams

Feedback on Annual Town report, which must be submitted by January 13, 2017.

VT in the Civil War Heritage Trail – Meeting 1/21/17 10-1 at Rokeby

Food – Terry will contact Jane at Rokeby regarding catering. Terry will contact caterers recommended by Jane and report estimates of cost. Budget is \$250 for 30 people

Bill will do map with sites indicated, visual of signage possibilities. Types could include window cling, small sign or add-on sign depending on zoning.

LCATV recorded a presentation on Shelburne Museum by Dan Cole for the Historical Society. Bill will locate a copy.

Set up for the final program will be shared via email prior to next meeting. Need cost estimates from Bill for Printing, Sign and membership fee. Must consider options if a site doesn't want to participate. Could they have no sign but be listed?

Levels of membership suggested: 1. Just text; 2. One photo; 3. Website

Is a month enough time to get back to them? Next meeting in March with approved items?

Organizational structure: Under whose non-profit do we operate?

Next Meeting: January 18, 2017 at 6:00

Submitted by,

Janet Richards

General Stannard House Committee
February 8, 2017

In attendance: Kevin Christopher, Charlie Farrell, Bill Kaigle, Janet Richards and Terry Richards

Minutes from the Ferrisburgh Civil War Heritage Trail meeting were read and accepted.

LCATV Presentation

Kevin Christopher shared information on ideas on how to document The Vermont Civil War Heritage Trail and the General Stannard House. He offered three options (refer to the attached page for details)

Bill outlined the General Stannard House project timeline for Kevin. We discussed some potential projects. Bill invited Kevin to videotape the interior of the house.

Rokeby Meeting

Susan of the Bennington Museum has agreed to host the next meeting of the Vermont Civil War Heritage Trail. They will waive the the fees. Tentatively we are looking at March 26th for the next meeting date.

Hildene is not interested in the project at this time. They are not focusing on Civil War topics.

Terry will compose an initial list of potential trail sites.

Vermont Department of Tourism had questions based on the notes from the meeting. They are supportive of the trail but aren't willing to manage the project.

Liam suggested that the museum at Camp Johnson be considered for the trail.

Liam Correspondence

Liam will be giving presentations on the Fenians at St. Mike's College on Tues. March 7th and at a GAR meeting at the Brownell Library in Essex on Wed. March 29th. He has invited us to both presentations.

DRB Meeting

Meeting will be held at the Milton Town Office on Thur. Feb. 9th.

Howard Coffin Correspondence

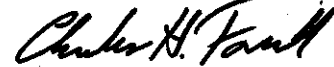
Howard will be writing to Sen. Leahy's office in regards to the Medal of Honor. He will be meeting with a committee in Montpelier for potential funding.

Barnes & Noble Fundraising

Terry will meet with representatives on Thurs. Feb. 9th to talk about potential fundraising opportunities.

Next meeting is tentatively scheduled for Thursday, February 23rd at the Milton Historical Museum.

Respectfully Submitted,



Charles H. Farrell



PROSPECTIVE MEDIA PLAN

(Note: "AMO" refers to an Access Management Organization; a VT non-profit, like LCATV, which is contracted to provide community access television services to any geographic area that receives cable television service.)

OPTION A – Longform Public Service Announcement

- A 3-5 minute PSA overview of the Trail and where to find more information.
- Ad copy to be supplied by the Trail Committee.
- Include "spokesperson"?
- Post-production and distribution supplied by LCATV.
- Include B-roll from all sites supplied by partner AMOs (see following chart).
- Spring production. Turnaround time of approx. 4-6 weeks.
- Distributed statewide via the Vermont Media Exchange.
- Two versions? One evergreen and one in conjunction with Option B?

OPTION B – Statewide Opening Coverage

- Coordinated coverage of opening day of Trail by the 7 relevant AMOs.
- Could be streamed live depending upon the AMO's capacity.
- If each site streamed live, need to coordinate timing and other logistics.
- Statements from each site? Overall connective tissue?
- Could run in conjunction with Option A and provide fodder for future PSAs.
- Individual segments produced by AMOs; compilation and distribution by LCATV.

OPTION C – Multi-Part Series

- Each site featured in an individual episode (20-30 minutes each).
- LCATV-produced with assistance from other AMOs?
- Branded as a production of the Vermont Access Network?
- Opportunity for additional episodes?
- Who drafts the scripts and is there a "face" of the series, conducting interviews and coordinating information? Is this Howard?
- Production time of 4-6 weeks per episode (multiple episode could be produced concurrently).
- LCATV could distribute statewide and make available online.
- Possibility of sharing with Vermont PBS, greatly increasing potential viewership.
- Are there grant or other funds available for travel reimbursement and a talent stipend? Community partners for underwriting?

General Stannard House Committee
February 22, 2017

In attendance: Charlie Farrell, Bill Kaigle, Janet Richards, Terry Richards and Beverly Tubbs

Minutes from the February 8th meeting were read and accepted.

DRB

No changes since the previous meeting. It was essentially approved but we are waiting for the official word.

Act 250

Roger will be talking to local officials about the holding tank proposal.

Montpelier Funding

Tentatively we have approval for approximately \$30,000.00 for the General Stannard House. We are waiting for the official word.

St. Michael's Presentation

Bill will attend Liam's presentation. Bill will find out the location and time to forward to us. Bill will bring Gen. Stannard and the usual informational packets for interested attendees.

Vermont Civil War Heritage Trail

We will be having the next meeting at the Bennington Museum on March 26th from 11:00 to 2:00.

Terry has supplied a list of sites on the trail and Bill will create a brochure based on that information.

At our next meeting we will put together an agenda for Bennington.

Brownell Library Meeting

We have been offered a speaking role with Liam at the GAR meeting on March 29th.

Barnes & Noble Fundraiser

We have April 1st as our fundraiser date.

Terry shared The Barnes & Noble agreement with the committee. We aided Terry with filling out the multi-page form. The form is due on March 1st.

We will publicize the event via our website and the General's News.

Terry will confirm the times and will organize the individual author times (Liam, Gary and Howard) between 9:00 am and 7:00 pm.

Bev will look into having some Civil War reenactors at the store.

Appeal Letter

Bill wil work on the letter during the upcoming school vacation.

Next meeting is scheduled for March 8, 2017 at the Milton Historical Society Museum at 6:00.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Charlie Farrell".

Charlie Farrell

General Stannard House Committee
March 22, 2017

Attendance: Jim Ballard, Kate Cadreact, Sawyer Loftus, Bill Kaigle, Lima McKone, Janet Richards, and Terry Richards

Vermont in the Civil War Heritage Trail

Thirteen attendees have signed up for the meeting at the Bennington Museum on March 26th. Some discussion on who should attend from the General Stannard House Committee. We decided to send fewer people due to the low number of people signing up for the day.

Lunch will be supplied by the Elm Street Cafe.

Terry shared a proposed agenda.

Liam presented a suggested "criteria for inclusion and site identification" for proposed sites on the trail. Liam suggested giving the sites a particular site designation or identification. Perhaps state mile markers could be utilized.

GAR Presentation

Liam will talk at the Brownell Library on March 29 at 7pm. We have been invited to talk after Liam's Presentation. Kate, Bill, Janet, Terry and Sawyer will attend.

Barnes & Noble Fundraiser

Volunteers were identified and a schedule for the tables and a schedule for the authors will be composed. The fundraiser will be on April 1st. Store hours are from 9 am to 7 pm.

Meeting with the Town Managers

Bill and Terry had a transitional meeting with Donna (out-going town manager) and Don Turner (interim town manager). Donna has agreed to still act as a consultant to our cause. It was suggested that we give the Milton Selectboard a periodical one-page report to keep them informed of our progress.

General's News

An issue will be sent out within the next few weeks.

Jim Ballard's Research

Jim shared a listing of Milton's Civil War veterans. It is an incredible resource.

Next Meeting will be on April 12, 2017 at 6:00 at the Milton Historical Society's Museum.

Charlie Farrell



General Stannard House Committee
April 12, 2017

Attendance: Charlie Farrell, Dave Howard, Bill Kaigle, Sawyer Loftus, Liam McKone, Janet Richards, and Terry Richards

Minutes of both the March 26th Civil War Heritage Trail Committee meeting and the General Stannard House Committee meeting of March 22nd were read and accepted.

House Updates

Scott Dillon, State Archaeologist, may schedule a site visit. Bill is trying to nail down a date.

DRB final applications will be finished by next week.

Select Board Update

Bill shared an overview of the project with the board. It includes a timeline of our work, a packet of Civil War Heritage Trail information and Liam's draft proposal for a funding request for the Trail.

Vermont in the Civil War Heritage Trail

Kevin Christopher shared the information with his board and they were interested in the project.

Terry will provide the criteria for sites on the trail. This will ultimately be shared with interested parties.

Liam McKone shared a draft proposal for state funds for the Vermont Civil War Heritage Trail. Liam and Bill will write a letter defining the project for Franklin County Senator Carolyn Branagan. Tentative target date is April 24th.

Liam will be heading south on Rte 7 and will be stopping at Rutland to speak to the Rutland Historical Society. He will go to the Bennington Veterans' Home to make personal contact.

Reporting on Events

GAR meeting was held at the Brownell Library in Essex on March 29th was well attended.

On April 1st we had the Barnes & Noble fundraiser. We haven't received any information on the funds raised.

We will explore the possibility of being present at the Champlain Expo. Civil War reenactors will be present at an upcoming event.

General's News

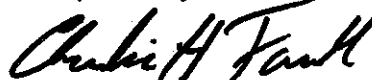
Bill will draw from the Milton Select Board's packet to compose the General's News.

The Loftus Report

Sawyer conducted an interview with Bill and Terry for a podcast project. Both the General Stannard House and the Vermont Civil War Trail were topics of discussion.

Next meeting will be on April 26th at 6:00 at the Milton Historical Society Museum.

Respectfully Submitted,



Charles H. Farrell

General Stannard House Committee
April 26, 2017

Attendance: Jim Ballard, Kate Cadreact, Charlie Farrell, Bill Kaigle, Liam McKone, Janet Richards and Terry Richards

Minutes from the April 12th meeting were read and accepted.

Treasurer's Report

Balance as of April 26th was \$21,886.77.

We received a check from Barnes & Noble for \$496.38.

Assignments of Subcommittee Leadership & Tasks

Bill Kaigle will focus on the house issues.

Terry Richards will head the Vermont in the Civil War Heritage Trail. Bill shared some correspondence with Terry in regards to the Trail. They will meet to discuss computer resources. Terry is planning a May/June meeting for a Saturday date in Rutland. He will work on an agenda. His goal is to have a soft start for 2017. Liam met with the Bennington Veterans' Home and they would like to be included in the Trail. Carol Branagan will receive a request as a block grant for the Trail.

The Medal of Honor work will be shared between Liam, Jim and Kate. Bill updated Liam on the progress to date. Liam is looking into the required paperwork. He will fill out any preliminary forms and he will report his progress to Jim and Kate. Liam would like to have it done by June 2017.

Vermont Roadside Marker

Terry put it together last year and it had been approved. Liam suggested that the Medal of Honor should be mentioned on the marker (once the medal has been issued).

House Matters

Bill is in contact with Jeff Castle at the Planning Office. The final details need to be ironed out. The wastewater plan needs approval. Roger will help with that issue. Once these details have been dealt with the plan needs to be signed and submitted.

A project review of the archaeological importance of the site will be visited by Scott Dillon on Friday April 28th.

Champlain Expo

We revisited the idea of having a presence at the Expo. Terry stated that manning a booth could be a problem. Folks agreed. We will reconsider for next year and we will have the History Expo at Tunbridge.

Fund Raising Possibilities

Liam has a source for T-shirts.

Bill has a source for General Stannard mugs.

Next meeting is scheduled for Wednesday, May 10th at 6:00 pm at the Milton Historical Society Museum.

Respectfully Submitted,



Charlie Farrell

General Stannard House Committee

Minutes - May 10, 2017

Attendance: Bill Kaigle, Kate Cadreact, Howard Coffin, Liam McKone, Jim Ballard, Sawyer Loftus, Terry and Janet Richards

Howard Coffin reported that Senator Dick Mazza went above and beyond for us with the Institutions Committee to secure \$30,000 for the House Project. Committee members will meet with Senator Mazza to find out how we should proceed. A very public thank you should be planned for this tough fight. We will need more information regarding the possibility of a required match on the committee's part.

Archeologists from UVM program will assist doing test digs looking for Native American artifacts the week before Memorial Day. The work should take 2 days.

Regarding the Medal of Honor: (Someone will need to go to Washington D.C. to research.) The military advisor for Senator Leahy, Patrick Sherman, said they didn't have any available staff to do it. Howard Coffin will contact Mr. Tracy at ~~Congressman Welch's~~ ^{Sen Leahy's} office for assistance. Rep. Welch has some interest in the Civil War. The committee will need to get quotes from Official Records, quotes from soldiers at Gettysburg, Cold Harbor as well as Fort Harrison. Jim Ballard will check to see if the Vermont Historical Society has any official records. Howard will contact Edward Bears, N.P.S. Chief Historian, by letter and will try to contact Alonzo Cushing's relatives to see how they proceeded to get his Medal of Honor. Jim and Liam will work to gather information.

Sam Rosen of VT Edition (weekly newspaper) should be contacted for advertising.

Roger Dickinson is very busy this spring but will get back with Bill regarding Act 250 next week.

Senator Carolyn Branagan should be contacted to find out what documentation is needed to draw funds from the Tourism budget. This was recommended by Laura T. at Division of Historic Preservation.

Terry is waiting for a response on several dates from the Rutland Historical Society for the third VT Heritage Trail meeting. Terry will draft materials for the Trail Brochure, work on starter brochure.

Sawyer and Bill suggest a simple google web site. The web site could name 20 individual web sites to go to for further information.

Kate will contact the State Health Department to inform of work on the property.

Rick Sharp of Cobble Hill will be contacted to get history and strengthen Stannard's Milton connection.

May 27 at 1:00 Ceremony at Lakeview Cemetery in Burlington.

Next meeting 6:00 May 24, 2017 Milton Historical Society

General Stannard House Committee

May 24, 2017

In attendance: Kate Cadreact, Charlie Farrell, Bill Kaigle, Janet Richards,
and Terry Richards

Minutes from the May 10th meeting were read and accepted with two minor changes. The notes should read "Sherman Patrick" and John Tracy is from "Sen. Leahy's" office.

\$30,000 Update

Bill, Kate and Terry visited Sen. Mazza to thank him personally for his efforts to get the \$30,000.00.

We will get the money from Montpelier around July 1st. This could be a publicity opportunity. We will need to match the funds.

House Matters

Bill will meet with Nate Lavallee. He will support the idea of a holding tank concept but he doesn't want the responsibility of emptying the tank.

No word from Roger. He will be informed about the holding tank.

Vermont in the Civil War Heritage Trail

Carol Branagan is supportive of the trail as a tourism draw.

Terry shared a new listing of the sites for the Civil War Trail.

On June 17th 10:00-1:00 there will be the next meeting for the Trail. It will be held in Rutland at the Rutland Historical Society.

Terry will have an agenda next week to share with committee members. Terry is suggesting a small run of brochures should be produced for this summer.

Bill will produce a sign sample and a brochure draft for the meeting. Our committee will fund the sign sample. Terry will share his brochure ideas with Bill so that a draft can be made.

Upcoming Events

Sawyer's presentation will be on May 25th, 6:30-7:45. Terry, Bill, and Charlie will attend the presentation at the CHS cafeteria.

Lake View Cemetery Tour and presentation will be on May 27th at 1:00. Bill, Liam, Kate, Janet and Terry will attend.

The Chittenden County Regional Stakeholders Group which oversees the byway will include the house in the future. On June 1st, 11:30-1:00 there will be a meeting of the Champlain Valley Regional Heritage Partnership at 110 West Canal Street in Winooski. Kate Terry and possibly Bill will attend.

Medal of Honor

Jim was to contact a descendant of Gen. Stannard for Howard Coffin. We will have a report at our next meeting.

General's News

It will be out next week.

The next meeting is scheduled for June 28th at 6:00 at the Milton Historical Museum.

Respectfully Submitted,

Charlie Farrell

General Stannard House Committee Meeting

June 28, 2017

Attendance: Bill Kaigle, Kate Cadreact, Liam McKone, Terry Richards, Janet Richards

Treasurer's Report was presented. New funds \$24.15 – Final total \$22,512.46

Bill presented a sample Trail brochure. It was a terrific job. Group questioned the photo of Lincoln Trilogy on the cover, though it had been originally proposed. It might not appeal to the majority. Proposal to replace it with a photo of a civil war soldier (perhaps with family) which Liam will send to Bill.

Civil War Trail Meeting in Rutland: 6/17/17-

Obituary of Reuben R. Thrall, Esq. from Rutland gave more historical information to the group.

Woolen mills in Winooski was added.

Add Civil War Monument in City Hall park in the future.

Bill created a web site – www.vtcivilwartrail@weebly.com

Alex Lehning from St. Albans Historical Society has offered to help with the web site and social media.

Bill will contact him regarding this and to propose a face to face meeting.

Sue Strano (Bennington Museum) didn't make the meeting but wants to see the brochure.

The Fairbank's quote should be replaced with Gen. Sedgewick's quote ("Put the Vermonters ahead") on Gettysburg. Liam will forward it to Bill.

Alternative suggestion was to put a Civil War family photo in place of trilogy on the cover. The Library of Congress lists ownership of these photos. Getting releases to use them could cause further delay.

Bill will revisit counts for the brochure and costs. Present size and layout is very good.

Proposal is for 10 sites and 500 copies each. Window clings and road sign will come later, perhaps funded by a sponsor. Paying Trail brochure expenses from Stannard House loan was discussed.

We need to look at who we can get to sponsor the Trail.

If we do additional road signs and window clings, total cost should still be about \$700.

Terry can deliver brochures to Northern VT locations-St. Albans to Vergennes??

Medal of Honor

No meeting to date with descendants of Stannard, Stan Baker and Mary Stannard, who could accept the Medal. "Burnished Rows of Steel" by Tony O'Connor (VT Civil War Enterprises) offers needed research.

E-mail vtcwe@hotmail.com

Civil War Enterprises- 93 Leo Lane, Newport, VT 05855 802-766-4747

Project must be supported by a member of Congress. Senator Leahy will be approached and told we will do all the paperwork. We will contact those responsible for Medal of Honor awarded to Cushing. Approach for Stannard's eligibility should be his gallantry at Gettysburg. The application is only 4 pages. Mike Morgan with contact John Tracy in Senator Leahy's office for Medal of Honor. Kate will give Liam Mike Morgan's contact info.

Rick from the VT Edition wants to book Howard Coffin to speak about the Stannard House. Bill Kaigle sent him the DRB report and Bill will be on a call in on the program at 12:20 and 6:30.

Chittenden County Historical Society's Annual Meeting is July 23rd at the Milton Historical Museum. GSH and CW trail can be discussed on July 23 as well. Eileen Corcoran, VT Tourism, should be invited to this meeting.

July 4th Parade: No participation this year for GSH or MHS.

CV Fair will have Reenactors there and they will offer brochures.

Fundraising: Kate will contact Blue Bird BBQ. Terry will contact Barnes and Noble. If we do Barnes and Noble, Liam will provide period clothing for the event.

Select Board Update: In July we want to coordinate report of grant money and report to DRB.

Harley Sterling is ready to be "clerk of the works" for the house and Josh and Ed can work on stabilization.

General Stannard House Committee
July 12, 2017

In attendance: Jim Ballard, Kate Cadreact, Charlie Farrell, Bill Kaigle, Alex Lehning, Janet Richards and Terry Richards

Minutes from the June 28th meeting were read and accepted.

Vermont in the Civil War Heritage Trail Brochure Finalization

Wholesale pricing for 5,000 copies is \$367.00 for the brochures at Print Harmony. Price estimates have not been received from Springfield Printing.

We discussed edits for the brochure.

Alex will include a FaceBook address to include in the brochure and Bill will receive it tomorrow (July 13th).

A website for the trail will be constructed. We discussed several options. At this time we will try to keep it simple. We will request the other trail sites to include information. Bill will set up a Weebly account and Alex will construct the website.

Terry has received suggestions and he explained his rationale for his editing decisions.

The committee voted to put the brochure to press with the discussed edits.

We will probably get the brochures in late July. The brochures will then be delivered. A press release was discussed. Jim Davison of Rutland could help with the release.

Alex suggested sending a media template to each site on the Trail. Terry will work on the press release. Alex will supply some sample templates.

Camp Johnson is interested in being included in the Trail in the future.

House Matters

Roger is still working on the DRB materials. He assures Bill they are coming.

Bill will check with the VDHP and transfer their report into his files.

Medal of Honor

Kate sent an email to Leahy's office and is awaiting a response. Our connections with Camp Johnson may help with the process.

Events and Presentations

Armchair History is a televised segment sponsored by the St. Albans Historical Society. We are invited to appear.

Franklin/Grand Isle Historical Societies gathering in October and we are invited to speak.

Howard Coffin appeared on *Vermont Edition*.

Chittenden County Historical Society's annual meeting will be held at the Milton Historical Society Museum on July 30th. The regular meeting and lunch are scheduled at 1:00 and at 2:30 the General Stannard House Committee and the Vermont in the Civil War Heritage Trail will present.

Liam will receive materials for the Tunbridge World's Fair. He will represent the General Stannard House and the Civil War Trail.

The latest *General's News* will be out shortly.

Terry will create a one-page quarterly report for the Milton selectboard.

Terry's Report

Terry suggested getting a Trail sign posted at the General Stannard House prior to the release of the brochure.

Terry is composing a short biography on Gen. George Stannard to be used at the Vermont in the Civil War Trail sites and locally.

Terry suggests that a template be created for grant writing. When Milton receives ownership of the building, we will be able to apply for grants.

An updated donation listing will include emphasis on military industries.

Next meeting is scheduled for July 26th at 6:00 at the Milton Museum.

Respectfully Submitted,

Charlie Farrell

Charlie Farrell

General Stannard House Committee
July 26, 2017

In attendance: Jim Ballard, Kate Cadreact, Charlie Farrell, Bill Kaigle, Liam McKone, Janet Richards and Terry Richards

Minutes were read and accepted.

Medal of Honor

Kate and Liam have not heard from the Leahy office (ie John Tracy). They will continue to try to make contact.

Liam has spoken with Col. Morgan at Camp Johnson in regards to the medal.

Liam shared an operational plan for acquiring the Medal of Honor. Charlie will create a shared document to help assign tasks and monitor progress.

Vermont in the Civil War Heritage Trail

Brochures have arrived. We took a moment to admire them.

Hilary DelRoss (Heritage and Recreation Specialist) representing Vermont Tourism would like copies of the brochure to be included in the state's resources. A digital copy could be included in the state's website.

Terry is currently composing a 500-word biography of Gen. Stannard to be shared with the trail sites.

A trail sign will be made and installed outside of the Gen. Stannard house.

Alex sent a press release template. Bill wil work on the press release by the beginning of August. Bill will include the reference from Hilary DelRoss. The press release will coincide with the distribution of brochures.

Some of the brochures will be available at the Chittenden County Historical Society's meeting on Sunday, July 30th.

Alex and Bill will continue to flesh out the Trail website.

House Matters

Bill will try to contact Roger. He will share a proposed timeline with Roger to illustrate the committee's vision for action to be made on the house this fall.

Events and Presentations

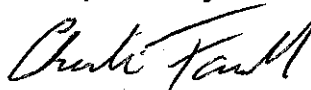
Chittenden County Historical Society's annual meeting will be held at the Milton Museum on July 30th. Both the General Stannard House and the Vermont in the Civil War Heritage Trail will be presented by Bill and Terry.

Terry composed a Selectboard Update for July 2017. We reviewed a draft. Bill will place it on letterhead and deliver final copies and brochures to the town office by July 28th.

General's News will incorporate information on the Trail, the brochure and the Select board's quarterly report.

Next meeting will be held at the Milton Historical Society's Museum on August 9th at 6:00.

Respectfully Submitted,



Charlie Farrell

General Stannard House Committee
August 9, 2017

In attendance: Charlie Farrell, Bill Kaigle, Liam McKone, Janet Richards
and Terry Richards

Minutes were read and accepted.

Treasurer's Report

Balance as of July 31, 2017 was \$22,085.74.

Medal of Honor

Liam shared some historic documents based on Stannard's life.

Terry shared Stannard's official Record of Gettysburg with Liam. Liam put in a request for other Official After Action Reports of Gettysburg.

Charlie and Liam shared the Google Doc on a "Working List of Tasks for Obtaining the Medal of Honor.

Service records and pension records could be retrieved at a later date.

Liam asked for a consensus on a draft citation. The committee agreed to the draft. He will share his citation with Col. Morgan at Camp Johnson.

Liam suggested that we get 12 to 15 endorsements. Bill will contact the Georgia Historical Society for one of them.

Vermont in the Civil War Heritage Trail

Terry shared a listing of the brochure deliveries. It outlined the sites, quantity of brochures, contact people and the status of the payment. Terry shared his experiences with his deliveries and connections.

Bill and Alex have worked on the Trail's FaceBook account. The website is a work in progress.

Press releases were sent out to the *Vermont Country Sampler* and the *Burlington Free Press*. Some additional information was requested and Bill supplied that information.

House Matters

PDF of the site plan will be sent to Bill from Roger.

Laura Treichman hadn't received the archaeology report. Bill forwarded the report to the VDHP. We will hear from them shortly.

Events and Presentations

Chittenden County Historical Society meeting was held at the Milton Historical Museum. Bill and Terry presented to the gathering.

Champlain Valley Expo will be held from August 26th to September 3rd. The active hours are 10am to 6pm. We will explore how we can monitor the space.

The Milton Activities Fair will be held on September 21st from 5:00 to 8:00.

Howard Coffin may appear on *Across the Fence* to speak about the General Stannard House and the Civil War Heritage Trail.

General's News

Bill sent us a draft and we will review it by August 10th.

Civil War News

We could write an article based of the Vermont Civil War Heritage Trail.

Other Business

Could we explore the possibility of a General Stannard Highway? Liam shared the process with us. Fifty local names on a petition could start the process. Route 7 through Milton could be a focus.

The next scheduled meeting is on September 13, 2017 at 6:00 at the Milton Historical Museum.

Respectfully Submitted,



Charlie Farrell

General Stannard House Committee
September 6, 2017

In Attendance: Charlie Farrell, Bill Kaigle, Janet Richards and Terry Richards

Minutes were read and accepted with the correction to Laura Trieschmann's name.

Medal of Honor

Liam will send out a status report on the Medal of Honor and will update the Google Doc. Folks on the following list have been contacted and have agreed to write endorsement letters:

Howard Coffin

Liam McKone

- ✓ Chittenden County Historical Society
- VT Senator Dick Mazza
- ✓ VT Representative Don Turner
- ✓ Georgia Historical Society
- ✓ St. Albans Historical Society
- ✓ Milton Historical Society
- Bennington Historical Society
- ✓ VT Senator Carol Branagan

Vermont in the Civil War Heritage Trail

An article about the Vermont in the Civil War Heritage Trail was shared from St. Albans Messenger.

House Matters

DRB hearing is scheduled for September 28th at 7pm.

Bill will schedule a meeting with Roger in regards to details on the Act 250 application.

Finances

Kate had asked the town for \$500.00. The Town of Milton could give the money on October 18th if a speaker will come to justify the request. Terry will write a letter in response.

Events and Presentations

We had a general discussion on our experiences at the Champlain Valley Expo. There were pluses and minuses to the experience. The pluses included exposure for our cause, some donations and some new contacts. Minuses included the time commitment and the politics.

Other potential events connected to the General Stannard House include the Tunbridge World's Fair and Howard Coffin's appearance on Across the Fence.

The next meeting is scheduled for September 27th at 6:00 at the Milton Historical Museum.

Respectfully Submitted,

A handwritten signature in black ink that reads "Charlie Farrell". The signature is written in a cursive style with a large, sweeping initial "C".

Charlie Farrell

General Stannard House Committee
September 27, 2017

In attendance: Jim Ballard, Kate Cadreact, Roger Dickinson, Charlie Farrell, Bill Kaigle, Liam McKone, Janet Richards and Terry Richards

Minutes of the last meeting were read and accepted

Treasurer's Report

Ending balance for Sept. 30th is \$22,853.69.

DRB and Act 250 Applications

Roger reviewed the DRB plan with the committee. Any questions located in the boxes on the DRB plan are possible points to be reviewed and questioned by the board. Roger identified three of these boxed points that could be sticking points.

On page 7 there is a section based on fire hydrants. Roger reports that there is an existing hydrant located within 300 feet of the house. The need for an additional hydrant may be a moot point.

On page 9 there is a section on parking spaces. The number of spaces could be questioned.

On page 10 there is a section based on landscaping. Our lot would require 25 shrubs and 4 trees. This seems excessive for the amount of land in question.

We should be prepared to speak to these issues at the DRB meeting. This meeting is scheduled for September 28th.

Bill and Roger reviewed the Act 250 application. On the question based on restoration length, Roger proposes that we plan for a specific time frame (perhaps 60 months).

There is a section which requests approximate construction costs. We will have to get some estimates for an electrician, gas installation, site preparation, and demolition costs.

Stannard Medal of Honor Update

Liam gave the committee an update of his progress. The letters of endorsement are being received. Liam will wait for a letter from Major General Steven Cray. Once he has that letter he will submit the application. Bill will contact the Vermont Historical Society for a letter of endorsement.

Liam proposes creating four folders for the application:

1. Executive folder
2. Process and criteria folder
3. Historical background folder
4. Letters of endorsement folder

Bill will share some images to be included in the application with Liam. Liam will submit the application next week.

Kate and Jim shared a preliminary genealogy report on George Stannard. Their research shows that Gen. Stannard had four children but no grandchildren. This means that any living relatives would be descendents of George Stannard's siblings. A more indepth genealogy search may be required to identify true living descendants.

Finance

The request for \$500.00 from the town of Milton will be reviewed on October 16th.

Events and Presentations

On Friday October 13th there will be a joint meeting between Franklin and Grand Isle Historical Societies. We have been invited to present. Terry, Janet and Charlie have agreed to attend.


On Sat. November 4th the Sons of Union Veterans (Stannard Camp) will meet from 1pm to 5pm. A display and an evening program may occur.

On Sat. October 7th There will be a public showing in Taylor Park in St. Albans.

On Mon. October 16th at 6pm there will be a Selectboard meeting. The justification of the \$500.00 will be on the agenda.

Next meeting will be on October 11th at 6pm at the Milton Historical Society Museum.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Charlie Farrell".

Charlie Farrell

General Stannard House Committee
October 11, 2017

In Attendance: Kate Cadreact, Charlie Farrell, Bill Kaigle, Liam McKone &
Terry Richards

Minutes of the September 27th meeting were read and accepted.

House Matters

The DRB meeting was held on September 28th. As a result of that meeting we know that no additional fire hydrant will be required. We are responsible for planting 12 additional shrubs. We are responsible for providing three gravelled parking spaces with an additional 3 grassed over parking spaces. Bill shared a preliminary site map which depicts the locations of the proposed shrubs and parking spaces.

The Act 250 application continues to be addressed. Bill received estimates for some of the site preparations. He received an estimate of \$1,000.00 for the electrical work. He is waiting on an estimate for the excavations and road and gravel work. Bill will contact the town for a possible water hook-up.

Medal of Honor

Letter of endorsement from the Vermont National Guard will be arriving shortly. Any other endorsement letters will be accepted in the duration. The goal is that the application packet will be submitted to Leahy's office within a week to ten days.

Events and Presentations

On Friday, October 13th Terry will present a talk based on the Vermont in the Civil War Heritage Trail at the St. Albans Museum. Members of the Franklin and Grand Isle Historical Societies will be in attendance.

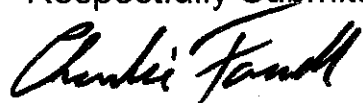
On Monday, October 16th there will be a Milton Selectboard meeting. Proposed funding for the house will be discussed. Bill shared a letter that will be presented to the board.

On Saturday, November 4th Sons of Union Veterans-Stannard Camp will hold a meeting at the Essex Memorial Hall. Kate, Liam and Terry will set up a display. Bill volunteered to pull together a tri-fold panel of images.

A pending Across the Fence episode will feature Howard Coffin. It will include a house visit and an interview.

Next meeting will be on October 25th at 6:00pm at the Milton Museum.

Respectfully Submitted,

A handwritten signature in black ink that reads "Charlie Farrell". The signature is written in a cursive style with a large, prominent initial "C".

Charlie Farrell

General Stannard House Committee
October 25, 2017

In attendance: Jim Ballard, Kate Cadreact, Charlie Farrell, Bill Kaigle, Liam McKone, Janet Richards & Terry Richards

Minutes of the October 11th meeting were read and accepted.

Treasurer's Report

The report will be available at the next meeting.

House Matters- Town Edition

The subdivision received 100% support from the DRB.

The state water permits are pending. We need a sign off on the water allocation. Bill will continue to call.

House Matters- State Edition

Bill reported on the contractor estimates that he has gathered. John Hayes gave him a excavating estimate. He has messages pending for DiStefano Landscaping and Allan Massey. Engineer's Construction will be contacted in regards to running a water line under Route 7.

Laura Trieschmann will write a report to include in the Act 250 report.

Once all of the pieces are gathered Bill and Roger will put it all together in an electronic format for the Act 250 application.

Howard Coffin

Howard is recuperating. We wish him a full and speedy recovery.

The Gettysburg trip has been rescheduled for April 2018. He will still write an endorsement letter for the Medal of Honor packet.

Vermont Department of Historic Preservation

Laura Trieschmann gave us the amount of money the state will be presenting to the Stannard House. The amount is \$29,612.00. An official

presentation of the funds will be arranged. We want to maximize the visibility. One possibility could be the November 4th presentations in Essex.

Stannard Medal of Honor

Liam contacted the Bennington Museum and received reproductions of three images to use in the packet. The marketing of these images will be explored.

Adj. General Cray wrote an endorsement letter.

Liam is aiming for the first week in November to submit the packet to Senator Leahy's office.

Events and Presentations

Friday, Oct. 13th...Terry and Janet shared their experiences and the joint meeting of the Franklin county and Grand Isle County Historical Societies. Terry presented on the Civil War Heritage Trail.

Friday, Oct. 27th...A selectboard quarterly update will be created.

Saturday Nov. 4th...Sons of Union Veterans' Stannard Camp meeting at the Essex Memorial Hall. We discussed what to display for the presentation. The Camp meeting will occur first then the displays will be set up. Terry and Bill will organize the images and text for the panels.

Monday, Nov. 6th...Selectboard meeting to discuss funding. This was rescheduled from October 16th.

Terry's Report

Terry shared some genealogical information on Gen. Stannard. He found contradictions between census data and other historical resources. Terry is trying to pinpoint General Stannard's time in Milton.

Respectfully Submitted,



Charlie Farrell

General Stannard House Committee
November 8, 2017

In attendance: Charlie Farrell, Bill Kaigle, John Mayville, Liam McKone,
Janet Richards and Terry Richards

Notes of the October 25th meeting read and accepted with the correction of the spelling of "Mossey"

Treasurer's Report

Will be available at the next meeting.

House Matters-Town Version

Bill suggested that we meet with Don Turner to lay out the groundwork for the process of the land transfer.

Next week Dave Allerton will review the water allocation for the state permits. We received the full sized plans from Roger Dickerson.

House Matters- State Version

Mossey has an estimate pending for excavating.

DiStefano has an estimate pending for landscaping.

Engineers Construction will have an estimate for boring beneath Rte. 7.

Laura Trieschmann's letter is complete and ready to add to the Act 250 application.

VDHP

Laura Trieschmann is putting together the event for the official presentation of the money. She was suggesting an event prior to Thanksgiving but the time is tight.

Stannard Medal of Honor

Packet has been slightly delayed. Currently we are looking at the week of November 13th. Liam and Bill will scan some of the images to include in the packet.

Events and Presentations

November 4th...Liam was appreciative of the committee's attendance and participation.

November 6th...Milton Selectboard meeting was held. We received \$500.00 from the town for this year and it was proposed that we receive an equal amount for next year.

November 9th...Milton quarterly update will be sent.

November 22nd (or tentatively before Thanksgiving) The money from the state will officially be presented.

January 2018...Vermont in the Civil War Heritage Trail meeting will be scheduled for the Bliss Room in the St. Albans Museum. The meeting will be announced in early December.

April 11-12, 2018...35th Annual Vermont Tourism Summit will be held in Manchester. Liam has submitted an application. The House and the Trail could be represented.

May 9, 2018...Bluebird BBQ Community Night Fundraiser will be held.

Fundraising and the General's News

In late November or early December (after the grant event) we will have a General's News and a fundraising letter.

Next meeting is scheduled for December 13th at the Milton Historical Museum.

Respectfully Submitted,



Charlie Farrell

General Stannard House Committee
December 13, 2017

In attendance: Kate Cadreact, Charlie Farrell, John Gordon, Bill Kaigle,
Janet Richards and Terry Richards

Minutes were read and accepted with a correction (ie Dickinson instead of Dickerson)

Treasurer's Report will be shared at the next meeting.

House Matters- Town

A meeting will be scheduled with Don Turner in regards to the property transfer once the Act 250 application has been submitted.

The second floor window was repaired.

House Matters- State

Distefano and the Engineers Construction both have estimates pending. Alan Mossey & Sons submitted an estimate for excavating. His estimate includes the boring under Route 7. His estimate is \$31,000.00.

VDHP

The \$29,612.00 grant from the state will be presented on December 28th at 11:30 in the Cedar Creek Room at the State House in Montpelier.

It is a matching/reimbursement grant that can be issued in phases.

Bill shared a list of folks to acknowledge at the presentation.

Stannard Medal of Honor

Bill and Liam will be compiling the packets on December 14th. The document will be scanned so that we have both a digital copy and a hard copy.

Events & Presentations

The selectboard will be informed of the VDHP presentation and will be invited to attend. Bill will write a committee report for the 2018 Town Report.

A Vermont in the Civil War Heritage Trail meeting is proposed for January 27th from 11:00 to 2:00 in St. Albans. Terry will put together an agenda. He listed some of the potential topics to cover.

Images and Artifacts

The Bennington Museum is allowing us to use the Stannard portrait and his two commissions as credited resources.

The Vermont State Curator's Office is allowing us to use the painting, Middleton's *Stannard's Vermonters*.

Fundraising Letter

We are targeting late winter or early spring for our mailing.

Other Business

Sharp's Farm was a farm once owned by Stannard. The current owner may have original documents possibly signed by General Stannard.

Terry suggested that we construct a template for fundraising and a proposed budget would help with the process.

Terry is creating a timeline of Stannard's landholdings.

We brainstormed potential clerk of the works.

Next meeting will be held on December 27th at 6:00 at the Milton Museum.

Respectfully Submitted,



Charlie Farrell